ONLINE LECTURE REGISTRATION PROCEDURES

These instructions are for existing Compliance Assurance Associates, Inc. (CAA) clients that want to register for both the field session AND an online lecture session. If you are a new client and/or need ONLY a lecture session, please call the registrar at 901-381-9960.

LOGIN INTO YOUR CAA CLIENT ACCOUNT TO ENROLL

https://compliance-assurance.com/login.php

Current Enrollments

ACCOUNT MANAGEMENT LINKS

Enroll »  Current Enrollments »  Private Schools »  Manage Employees »  Edit Acct Info »  Tools »

Downloadable Enrollment Form »
You may use this form to fax or email your registration.

Enrollments that are paid or have been registered and pending invoice payment

<table>
<thead>
<tr>
<th>Employee</th>
<th>CAA Emp-ID</th>
<th>Location</th>
<th>Class ID</th>
<th>Date/Time</th>
<th>Lecture</th>
<th>Field</th>
</tr>
</thead>
</table>

No PAID enrollments for upcoming sessions.

Click on the ENROLL link, above.

ACCOUNT MANAGEMENT LINKS

Enroll »  Current Enrollments »  Private Schools »  Manage Employees »  Edit Acct Info »  Tools »

Downloadable Enrollment Form »
You may use this form to fax or email your registration.

ENROLLMENT - STEP-1:  Select Smoke-School Training Sessions

Please make your selections and then click on the "Continue to Step-2" button below.

<table>
<thead>
<tr>
<th>Employee</th>
<th>Smoke School Session Choices</th>
<th>Lecture</th>
<th>Field</th>
<th>Both</th>
<th>None</th>
<th>Lecture Type: Online vs In-person</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eberle, Arthur</td>
<td>Select a Smoke School Session</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Select a smoke school session from the drop down, then select “B” – for both field and lecture.
Upon selection of the smoke school and hitting the "B" radio button, the available online lecture sessions will appear. Select the one you are interested in.

Instructions for the online lecture session will be sent in an email approximately one week before the session is scheduled.

If you have any questions, please call 901-381-9960.